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Information authorization/consent processing of personal data

First Name	First Name
Name	Name
Address	Address
Postcode/Place	Postcode/Place
E-mail	E-mail

Power of attorney

The Customer hereby authorizes HYPOTEQ to obtain all information which HYPOTEQ deems necessary or useful for obtaining offers or for the conclusion of a mortgage loan. This also includes the storage and processing for the calculation and preparation of mortgage offers, as well as the concrete agreement of products and their conditions.

In particular, the customer releases banks from banking secrecy and authorizes them to exchange the information and documents necessary for the transaction and its processing. This exchange can take place by telephone, fax or unencrypted e-mail.

In particular, the Customer hereby authorizes all financing and processing partners, as well as official bodies such as land registry offices, to disclose confidential information, **insofar as the provision of information is in connection with the obtaining of offers or the conclusion of a mortgage loan.** The customer expressly authorises HYPOTEQ to inform its financing partners of the conclusion or non-conclusion of a mortgage for the property requested by the customer.

Other provisions

The Client confirms that the assets used as own funds on the one hand and to finance interest and amortizations of the mortgage on the other hand are known to the competent tax authority(ies) and are declared in accordance with the applicable regulations.

For its activities as a mortgage advisor and broker or as a platform operator, HYPOTEQ receives an advisory and sales fee from the individual financing partners. These can vary depending on the service and amount to a maximum of 0.1 % of the agreed mortgage amount per year term, but not



more than 1.10 %. The applicant expressly agrees to such compensation for the independent advice and the associated effort and waives the assertion of claims. (e.g. passing on to the applicant) in connection with the individual effort compensations.

The Customer thereby supports HYPOTEQ in providing all documents and information required for the evaluation and granting of a mortgage in due time.

Circulation compensation

The Customer undertakes to conclude with a financing offer proposed by HYPOTEQ if at least one offer submitted to HYPOTEQ with the same conditions and requirements is as good as or better than already existing offers on the Customer's side at the time of signing this Agreement.

If no contract is concluded between the Customer and a mortgage provider proposed by HYPOTEQ, although at least one offer by HYPOTEQ is equally good or better for the Customer, the Customer shall be obligated to pay HYPOTEQ a non-recurring turnover fee in the amount of CHF 500.

By signing this document, I/we confirm the order to evaluate a mortgage according to the information provided by me/us.

Place / Date

Place / Date

Signature

Signature

Investment Property

Checklist of Required Documents for a Financing Request

Mandatory Documents

To initiate a preliminary request, the documents listed on this page **must** be submitted without exception. The following page lists documents that can be submitted later. If you already have those, you may submit them now.

HYPOTEQ Form "Authorisation for information"
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For private customers	For corporate customers
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Personal Information

Passport, identity card
Residence permit

Proof of Income & Proof of Assets

For employees: Most recent salary statement (incl. proof of bonus payments for the past 3 years)
For self-employed: Balance sheet and income statement (incl. audit report) for the past 3 years
Breakdown and proof of own funds
Latest tax return (incl. debts, securities, property listings)

Company Information

Commercial register excerpt (current)
Passport or identity card of the person authorised to sign

Financial evidence of the company

Annual financial statements (balance sheets and income statements for the last 3 years)
Current interim balance sheet (if available)
Most recent tax return (incl. list of debts, securities and property)

Documents Related to the Property

Sales documentation (incl. interior and exterior photos)
Construction/floor plans incl. net living space, ceiling height, roof type, floor coverings, construction description
Current list of tenants incl. list of rents
Current land registry extract (no older than 6 months)
Current building insurance policy (incl. building volume in m ³)
Current mortgage contract (if refinancing a mortgage)
For condominiums: Founding document with value quota allocation

Additional Documents (can be submitted later)

It's important to note that while the following documents are not required for an initial quote, submitting them with the mandatory documents will significantly speed up and streamline the overall process.

Diverse Documents

	Inheritance / gift / loan agreement (if available)
	Debt collection register extract

Documents related to the Property

	Reservation payment, purchase contract or draft
	Building rights agreement (if the property is built on leased land)
	For condominiums: Usage and management regulations of the condominium association
	For condominiums: Information about the renovation fund

Additional for Renovations, Conversions or new Constructions

	Project plan, construction description, and list of contractors (incl. cost estimate and building volume)
	Building permit